Windows Shortcut Keys	Mac Shortcut Keys	Function (Or Operation)
Ctrl+A	⌘+A	Select all contents of a worksheet.
Ctrl+B	⌘+B	Bold all cells in the highlighted section.
Ctrl+D	⌘+D	Fill the Content of the selected cell on top to bottom. CTRL + D (i.e. Ctrl+ Down)
Ctrl+F	⌘+F	"Search the current sheet.
Ctrl+G	⌘+G	Go to a certain area.
Ctrl+H	⌘+H	Find and replace.
Ctrl+I	⌘+I	Puts italics on all cells in the highlighted section.
Ctrl+K	⌘+K	Inserts a hyperlink.
Ctrl+P	⌘+P	Print the current sheet.
Ctrl+R	⌘+R	Fill Right.
Ctrl+S	⌘+S	Saves the open worksheet.
Ctrl+U	⌘+U	Underlines all cells in the highlighted section.
Ctrl+V	⌘+V	Pastes everything copied onto the clipboard.
Ctrl+W	⌘+W	Closes the current workbook.

Windows Shortcut Keys	Mac Shortcut Keys	Function (Or Operation)
Ctrl+X	⌘+X	Cuts all cells within the highlighted section.
Ctrl+Y	⌘+Y	Repeats the last entry.
Ctrl+Z	⌘+Z	Undo the last action.
Ctrl+1	⌘+1	Changes the format of the selected cells.
Ctrl+2	⌘+2	Bolds all cells in the highlighted section.
Ctrl+3	⌘+3	Puts italics all cells in the highlighted section.
Ctrl+4	⌘+4	Underlines all cells in the highlighted section.
Ctrl+5	⌘+5	Puts a strikethrough all cells in the highlighted section.
Ctrl+6	⌘+6	Shows or hides objects.
Ctrl+7	⌘+7	Shows or hides the toolbar.
Ctrl+8	⌘+8	Toggles the outline symbols.
Ctrl+9	⌘+9	Hides rows.
Ctrl+0	⌘+0	Hides columns.
Ctrl+Shift+:	⌘+⇧+:	Enters the current time.
Ctrl+;	⌘+;	Enters the current date.

Ctrl+`	⌘+`	Changes between displaying cell values or formulas in the worksheet.
Ctrl+'	⌘+'	Copies a formula from the cell above.
Ctrl+Shift+"	⌘+⇧+"	Copies value from the cell above.
Ctrl+−	⌘+−	Deletes the selected column or row.
Ctrl+Shift+=	⌘+⇧+=	Inserts a new column or row.
Ctrl+Shift+~	⌘+⇧+~	Switches between showing Excel formulas or their values in cells.
Ctrl+Shift+@	⌘+⇧+@	Applies time formatting.
Ctrl+Shift+!	⌘+⇧+!	Applies comma formatting.
Ctrl+Shift+$	⌘+⇧+$	Applies currency formatting.
Ctrl+Shift+#	⌘+⇧+#	Applies date formatting.
Ctrl+Shift+%	⌘+⇧+%	Applies percentage formatting.
Ctrl+Shift+^	⌘+⇧+^	Applies exponential formatting.
Ctrl+Shift+*	⌘+⇧+*	Selects the current region around the active cell.
Ctrl+Shift+&	⌘+⇧+&	Places border around selected cells.
Ctrl+Shift+_	⌘+⇧+_	Removes a border.
Ctrl++	⌘++	Insert.
Ctrl+−	⌘+−	Delete.

Ctrl+Shift+(	⌘+⇧+(	Unhide rows.
Ctrl+Shift+)	⌘+⇧+)	Unhide columns.
Ctrl+/	⌘+⇧+)	Selects the array containing the active cell.
Ctrl+\	⌘+\	Selects the cells that have a static value or don't match the formula in the active cell.
Ctrl+[	⌘+\	Selects all cells referenced by formulas in the highlighted section.
Ctrl+]	⌘+]	Selects cells that contain formulas that reference the active cell.
Ctrl+Shift+{	⌘+⇧+{	Selects all cells directly or indirectly referenced by formulas in the highlighted section.
Ctrl+Shift+}	⌘+⇧+}	Selects cells that contain formulas

		that directly or indirectly reference the active cell.
Ctrl+Shift+|	⌘+⇧+|	Selects the cells within a column that don't match the formula or static value in the active cell.
Ctrl+Enter	⌘+Return	Fills the selected cells with the current entry.
Ctrl+Spacebar	⌘+Spacebar	Selects the entire column.
Ctrl+Shift+Spacebar	⌘+⇧+Spacebar	Selects the entire worksheet.
Ctrl+Home	Fn+^+←	Move to cell A1.
Ctrl+End	Fn+^+→	Move to the last cell on a worksheet.
Ctrl+Tab	⌘+Tab	Move between Two or more open Excel files.
Ctrl+Shift+Tab	⌘+⇧+Tab	Activates the previous workbook.

Ctrl+Shift+A	⌘+⇧+A	Inserts argument names into a formula.
Ctrl+Shift+F	⌘+⇧+F	Opens the drop-down menu for fonts.
Ctrl+Shift+F	⌘+⇧+F	Selects all of the cells that contain comments.
Ctrl+Shift+P	⌘+⇧+P	Opens the drop-down menu for the point size.
Shift+Insert	⇧+Insert	Pastes what is stored on the clipboard.
Shift+pg up	Fn+⇧+↑	In a single column, highlights all cells above that which are selected.
Shift+pg dn	Fn+⇧+↓	In a single column, highlights all cells above that which are selected.
Shift+Home	Fn+⇧+←	Highlights all text to the left of the cursor.

Shift+End	Fn+⇧+→	Highlights all text to the right of the cursor.
Shift+↑	⇧+↑	Extends the highlighted area up to one cell.
Shift+↓	⇧+↓	Extends the highlighted area down one cell.
Shift+←	⇧+←	Extends the highlighted area left one character.
Shift+→	⇧+→	Extends the highlighted area right one character.
Alt+Tab	⌥+Tab	Cycles through applications.
Alt+Spacebar	⌥+Spacebar	Opens the system menu.
Alt+Backpspace	⌥+Backpspace	Undo.
Alt+Enter	⌥+Return	While typing text in a cell, pressing Alt+Enter will move to the next line, allowing for multiple lines of text in one cell.
Alt+=	⌥+=	It creates a formula to sum all of the above cells.
Alt+'	⌥+'	Allows formatting on a dialog box.
F1	Fn+F1	Opens the Help menu.

F2	Fn+F2	Edits the selected cell.
F3	Fn+F3	After a name has been created, F3 will paste names.
F4	Fn+F4	Repeats the last action. For example, if you changed the color of the text in another cell, pressing F4 will change the text in a cell to the same color.
F5	Fn+F5	Goes to a specific cell. For example, C6.
F6	Fn+F6	Move to the next pane.
F7	Fn+F7	Spell check selected text or document.
F8	Fn+F8	Enters Extend Mode.
F9	Fn+F9	Recalculates every workbook.
F10	Fn+F10	Activates the menu bar.
F11	Fn+F11	Creates a chart from selected data.
F12	Fn+F12	Save as.
Shift+F1	Fn+⇧+F1	Opens the "What's This?" window.

Shift+F2	Fn+⇧+F2	It allows the user to edit a cell comment.
Shift+F3	Fn+⇧+F3	Opens the Excel formula window.
Shift+F5	Fn+⇧+F5	Brings up a search box.
Shift+F6	Fn+⇧+F6	Move to the previous page.
Shift+F8	Fn+⇧+F8	Add to selection.
Shift+F9	Fn+⇧+F9	Performs calculate function on the active sheet.
Ctrl+F3	Fn+^+F3	Open Excel Name Manager.
Ctrl+F4	Fn+^+F4	Closes current Window.
Ctrl+F5	Fn+^+F5	Restores window size.
Ctrl+F6	Fn+^+F6	Next workbook.
Ctrl+Shift+F6	⌘+⇧+Fn+F6	Previous workbook.
Ctrl+F7	⌘+Fn+F7	Moves the window.
Ctrl+F8	⌘+Fn+F8	Resizes the window.
Ctrl+F9	⌘+Fn+F9	Minimize the current window.
Ctrl+F10	⌘+Fn+F10	Maximize the currently selected window.
Ctrl+F11	⌘+Fn+F11	Inserts a macro sheet.
Ctrl+F12	⌘+Fn+F12	Opens a file.

Ctrl+Shift+F3	⌘+⇧+Fn+F3	Creates names by using those of either row or column labels.
Ctrl+Shift+F6	⌘+⇧+Fn+F6	Moves to the previous worksheet window.
Ctrl+Shift+F12	⌘+⇧+Fn+F12	Prints the current worksheet.
Alt+F1	Fn+⌥+F1	Inserts a chart.
Alt+F2	Fn+⌥+F2	Save as.
Alt+F4	Fn+⌥+F4	Exits Excel.
Alt+F8	Fn+⌥+F8	Opens the macro dialog box.
Alt+F11	Fn+⌥+F11	Opens the Visual Basic editor.
Alt+Shift+F1	Fn+⌥+⇧+F1	Creates a new worksheet.
Alt+Shift+F2	Fn+⌥+⇧+F2	Saves the current worksheet.

Excel Workbook Shortcuts PDF Download

Shortcut Key	Function
Ctrl + Tab	Move to next Tab
Ctrl + Shift + tab	Move to Previous Tab
Tab	Move to next control
Ctrl + Shift + F1	Full Screen Toggle

Shortcut Key	Function
Shift + Click	Select Adjacent Worksheets
Ctrl + Click	**Select non-adjacent Worksheets**
Ctrl + F9	Minimize
Ctrl + F10	Maximize
Shift + F11	Inserts a new worksheet
Ctrl + PgDn	Next Worksheet
Ctrl + PgUp	Previous Worksheet
F6	It lets you move to next Pane
Ctrl + Tab	Go to next Workbook

Credit : 360marathi.in